

Adult Case Manager

Shelby County location

Salary range: \$16.50-\$19.00

Make a meaningful difference every day.

Our Case Managers play a vital role in supporting individuals with mental illness and co-occurring substance use disorders by connecting them to essential services, advocating for their needs, and promoting recovery within the community.

Minimum Qualifications

- Bachelor's degree (preferably in a social science field)
- Valid driver's license with a good driving record
- Completion of Alabama Department of Mental Health–approved Case Management Training

Key Responsibilities

- Provide case management services to individuals with mental illness and/or co-occurring substance use disorders
- Coordinate services with community partners (e.g., hospitals, DHR, community agencies)
- Initiate contact with referrals within 72 hours
- Conduct assessments, admit eligible individuals, or refer to appropriate services
- Deliver direct services including care coordination, crisis intervention, advocacy, and transportation support
- Monitor and update individualized plans of care based on client progress and needs
- Promote continuity of care and active engagement in recovery services
- Complete accurate and timely clinical and administrative documentation in compliance with ADMH and Medicaid requirements
- Serve as a liaison and advocate for mental health services within the community
- Participate in ongoing training, quality assurance activities, and professional development
- Collaborate effectively with support staff and interdisciplinary teams

- Perform other related duties as assigned

Why Join Us?

- Collaborative, mission-driven environment
- Opportunity to positively impact individuals and families
- Support for professional growth and skill development